Dear parent or guardian,

Thank you for your interest in helping out your daughter’s volleyball team by becoming a volunteer driver.

The Notre Dame and the CISVA requires that volunteer drivers submit the following four documents before they are allowed to be a volunteer driver.

1) Criminal Record Check (CRC): A valid criminal record check needs to be provided. The CRC can be done online by following these steps:

-Refer to the pdf ND CRRP instructions. It will provide a web link to the CRC website and the CRRP code you will need to enter.

-When you get to the CRC government website, you will be prompted to provide the ND school link. After you do so, follow the prompts. Normally a CRC costs $28 but ND covers this cost if you volunteer to drive for the school.

2) Drivers Abstract: An ICBC abstract must be provided.  To do this, just phone ICBC at 604-661-2255 and ask them to email a copy to scirillo@ndrs.org or fax the abstract to 604-255-2115 Attn: Sue Cirillo.

3) Volunteer Driver form with copy of Insurance: Complete a Volunteer Driver Form and give it and a copy of insurance to Ms. Cirillo.

You need to have a minimum of $1,000,000 in coverage with ICBC and the Archdiocese has a policy underwritten by ICBC which increases the Personal Liability Coverage for each volunteer driver to $10,000,000, therefore a volunteer driver would have an addition of $9,000,000 added to his own $1,000,000).

4) Copy of Driver’s License

-Please send the photocopy to Ms. Cirillo (scirillo@ndrs.org).

Please do not hesitate to contact Ms. Cirillo (scirillo@ndrs.org) should you require more information.

Thank you!